

Minutes



Committee: Council Meeting
Location: Hybrid
Date: 30 November 2023
Time: 6:30 pm

Chair: Weihong Liang (W. L.)
Minutes: Vivian Bai (V. B.)
Attendance: Benny Shen (B. S.), Dorothy Liu (D. L.), Eva Midtgaard (E. M.), Frona Wan (F. W.), Hailey Sin (H. S.), Ke Liu (K. L.), Lauren Lim (L. L.), Qian (Eileen) Yang (Q. Y.), Qiuming Zhang (Q. Z.), Ray Zhou (R. Z.), Sabrina Chen (S. C.), Shangru Li (S. L.), Siran (Shirley) Li (Si. L.), Wei Lyu (W. Lyu), Xingyan Zhou (X. Zhou.), Yao Yao (Y. Y.), Yitong Bao (Y. B.), Yuning Zhang (Y. Z.), Zheqi Ding (Z. D.)
Staff: Nil
Guests: Nil

1. Acknowledgement of Country

We acknowledge the Gadigal people of the Eora Nation as the traditional custodians of the land. We acknowledge that the land upon which we meet is stolen land, and that sovereignty was never ceded. We pay our respects to Elders past and present, and extend those respects to all First Nations persons here. This always was, and always will be, Aboriginal land.

2. Governance & Declaration of Conflicts of Interest

2.1 Apologies

Chaoyang Li (C. L.), Justin Wu (J. W.)

2.2 Proxies

2.3 Declaration of Conflicts of Interest (if any)



2.4 Starring of Items

**Councilors are invited to star any agenda items they would like to discuss.
Recommendation: That the Council approves all unstarred items.**

2.5 Resignations (if relevant)

3. Minutes and Reports of Meetings

3.1 Minutes of previous month's meetings

3.1.1 Council, 26th October 2023

4. Officer Reports

4.1 Executive Reports

4.1.1 PRESIDENT

Weihong Liang

4.1.2 VICE PRESIDENT

Xinxin (Frona) Wan

4.1.3 CO-SECRETARY

Sabrina Chen
Vivian Bai

4.1.4 CO-TREASURERS

Zihao (Justin) Wu
Chaoyang Li

4.1.5 EDUCATION OFFICER

Yinfeng (Benny) Shen

4.1.6 CO-DIRECTOR OF STUDENT PUBLICATIONS

Siran (Shirley) Li
Jinyi (Dorothy) Liu

4.2 Equity Reports

4.2.1 ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER [not submitted]

Lindsay McCabe

4.2.2 DISABILITY OFFICER [not submitted]

Gemma Smart

4.2.3 HIGHER DEGREE BY RESEARCH (HDR) STUDENT OFFICER

Arash Araghi

4.2.4 INTERNATIONAL STUDENT OFFICER

Xingyan Zhou

4.2.5 QUEER OFFICER [not submitted]

Jules Rankin

4.2.6 SATELLITE CAMPUS OFFICER

Jinjing Mao

4.2.7 WOMEN'S OFFICER

Qiuming Zhang

4.3 Other Officers' Reports

4.3.1 CO-COMMUNITY ENGAGEMENT OFFICERS

Ke Liu

Hailey Sin

4.3.2 CARER'S OFFICER [not submitted]

Eva Midtgaard

4.4 Business Arising from Reports

5. Reports by Staff Members

5.1 Staff report for October 2023

6. Matters for Discussion

6.1 Welcome Promotion Cost [proposed by Dorothy Liu (D. L.)]

SUPRA intends to produce promotional materials for the upcoming welcome fest, with a total cost of A\$5,127, inclusive of GST.

Details of the printing breakdown are as follows:

1. Welcome to SUPRA (A5 Gatefold Brochure)

- CMYK printing on both sides (8pp)
- Flat size: 594mm x 210mm
- Finish: Double Gate Fold to 210mm x 148mm
- Quantity: 3000 units
- Total Cost: \$1796.00
- Preferred stock: Recycled, Ecostar 140gsm, uncoated

2. SUPRA Postgrad Wall Calendar (A1 Poster Folded to A4)

- CMYK printing on one side only
- Flat size: 594mm x 840mm
- Finish: Trim to 594mm x 840mm and 3 concertina folds to 210mm x 594mm, then in half to A4

- Finished size: 297mm x 210mm (portrait)
- Quantity: 5000 units
- Total Cost: \$3331.00

7. Matters for Noting

Nil

8. Other Business

- 8.1 The SUPRA office reconstruction is now complete! We extend a warm welcome to everyone to visit and explore the revamped space. The downstairs office boasts new equipment and is available for hosting small events accommodating 10-15 people. We look forward to sharing this upgraded environment with our community.