



Sydney University Postgraduate Representative Association

**Minutes of a meeting of the Sydney University
Postgraduate Representative Association Council to be
held in **Footbridge Theatre** on the **29th January 2019** at
6:00PM**

Chair:	Weihong Liang
Minutes:	Azhar Saeed
Attendance:	Nicholas Avery (N.A.), Rong Cheng (R.C.), YiFang Du (Y.D.), Geena George (G.G.), Zijun Gu (Z.G.), Domi Dana Johnson (D.J.), Weihong Liang (W.L.), Zirui Lui (Z.L.), Oliver Moore (O.M.), Azhar Saeed (A.S.), Yunlin Ye (Y.Y.), Kim Yoo (K.Y.), Karishma Rajan Menon (K.R.), Xiner Yuan (X.Y.), Eric Chen (E.C.)
Staff:	TBC
Guests:	TBC

1. Acknowledgement of Country and Welcome

We acknowledge the Gadigal people of the Eora Nation as the traditional custodians of the land. We acknowledge that the land upon which we meet is stolen land, and that sovereignty was never ceded. We pay our respects to Elders past and present, and extend those respects to all First Nations persons here. This always was, and always will be, Aboriginal land.

2. Governance & Declaration of COI

2.1 Apologies

Patrick James Cook
Matilda Grace
Llewellyn Williams
Shuai Wang
Carolyn Zhou
Sara Evison-Rose
Fangyuan Wang
Kelly Wang
Junke Li
Jinghan Feng
Divya Mansingka
Yiqi Wu
David Aviles Espinoza

James Leeder

2.2 Proxies

Patrick James Cook proxies to Nic, 2nd Geena
Matilda Grace proxies to Nic Avery, 2nd Geena
Llewellyn Williams proxies to Kimberly Yoo, 2nd Nic Avery
Shuai Wang proxies to Erica Chan
Carolyn Zhou proxies to Karishma Rajan
Sara Evison-Rose proxies to Azhar Saeed
Fangyuan Wang proxies to Azhar Saeed
Kelly Wang proxies to Domi John
Junke Li proxies to Marguerite Biassatti
Jinghan Feng proxies to Karishma Rajan
Divya Mansingka proxies to Domi John
Yiqi Wu proxies to Erica Chan
James Leeder proxies to Oliver Moore, 2nd Kim, 3rd Geena

2.3 Starring of Items

Council is invited to star any agenda items they would like discussed.

Recommendation: That the Council approves all unstarred items.

2.3.1 Council asked to star the secretary's report

[190129-1]: Approve all unstarred items

Moved: Weihong

Seconded: Azhar

Motion carried.

2.4 Resignations (if relevant)

3. Staff Report

Louise Corney (L.C.) is present to speak on behalf of the staff. L.C. talks about SUPRA electronic elections.

She says the new website is up and running. If the council wants to put something up on the website, let the staff know and it will be uploaded quickly. we are keen for stuff about events and photos. We also have linked it with SUPRA twitter, facebook, instagram and wechat. She says that we might need to work more on twitter account. If the council wants to change anything on the website, contact the admin via email.

L.C says that we want you guys to take more and more photos so that we can upload it on the website, egrad and annual reports.

She says that flyers and everything is going in the folder that we got made for Orientation week. Chinese survival guide, other flyers, dating and consent should also go in there.

L.C. reads a report from Francine where she says that induction is going pretty well. We have a more stable base funders and the rest is on for adventurous plans.

L.C. says that leaking in the ceiling in the council room is taking long. She has set up another computer in the downstairs room if any counsellor wants to use.

She says that health of staff matters. There has been some illness among staff and some of us end up taking casual.

She says that Margaret Kirkby has resigned. She has had unwavering commitment to students. Her commitment to student rights have been amazing. we acknowledge the work that she put in here. As students welfare and rights have been reduced by the university, she has given us valuable insight on student rights. L.C. thanks her for her huge contribution to SUPRA.

L.C. says that Francine is busy with show cause, she is also looking for volunteers for supervisor of the year.

L.C. says that we should start looking at policy and constitutional changes as the term is ending. Constitutional changes takes months and takes to the AGM.

She talks about the review of the electoral regulation. One is to move online, other is there are a lot of conflicts with constitution. Lack of clarity around electoral regulations cause to international students. Most of these are typos and updating. Stuff moving online is hard. L.C. says that her recommendation would be whether or not you should update to online this year, we need to work on the regulation this year.

Action item: Policy committee should have a discussion on electronic election matter.

[190129-2]: To thank Louise for coming and talking on the matters

Moved: Oliver **Seconded:** Azhar

Motion carried.

[190129-3]: To thank Margaret Kirkby on their work at SUPRA

Moved: Oliver **Seconded:** Nic

Motion carried.

4. Minutes and Reports of Meetings

4.1 Minutes of the previous month's meeting

4.1.1 Meeting of Council, 10th December 2018

4.1.2 Meeting of Council, 18th September 2018

[190129-4]: The council approves the above meeting minutes.

Moved: Azhar **Seconded:** Karishma

Motion carried.

4.2 Business arising from the minutes

4.2.1

5. Officer Reports

5.1 Executive Reports

5.1.1 PRESIDENT

Weihong Liang

5.1.2 VICE PRESIDENT

Junki Li

Jinghan Feng

5.1.3 EDUCATION OFFICER

Minran Liu

Domi Dana Johnson

5.1.4 TREASURER

Shuai Wang

5.1.5 SECRETARY ★

Azhar Saeed

Fangyuan Wang

5.1.6 DIRECTOR OF STUDENT PUBLICATIONS

Yiqi Wu

5.2 Equity Reports

5.2.1 ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER

Cathy Eatock *[no report received]*

5.2.2 DISABILITIES OFFICER

Marguerite Biassatti *[no report received]*

5.2.3 INTERNATIONAL OFFICER

Divya Mansingka

5.2.4 QUEER OFFICER

Carolyn Zhou

5.2.5 WOMEN'S OFFICER

Sara Evison-Rose

5.2.6 SATELLITE CAMPUS OFFICER

Karishma Rajan Menon

5.3 Motion from reports

5.3.1 KIM says she wants to get officer reports with specific dates and no of total hours or hours breakdown. She says it's good for transparency for audit. She says that she would suggest the secretary to redraft the sec report.

Action item: To redraft the sec and put it to the next council committee meeting.

6. \$9,031 for Media Equipment

Media Equipment proposal attached in the council pack. SUPRA requires this amount to purchase new media equipment which will be used in SUPRA events and for social media platforms.

Eric asks, since we have new website and funding, we to purchase the new items. Its included in the pack. These are some new cameras. We would like to have pocket cameras. We can print some photos for the new students. The introduction of SUPRA video has to be made and put up on the website. He says we need to do more pictures and videos of our events like wine and cheese and service day.

W.L. says that we received additional funding from the uni, we should spend it on media.

N.A. says that we also need a speaker phone for rallies and protest added to the list.

A.S says that its a good idea and if Nick can help us provide the details of the speaker phone that we can buy, we can take it forward. Nick agrees.

Action Item: Nick to provide details of speaker phone to be ordered to the council.

[190129-5]: SUPRA approves \$10,000 for media
Moved: Weihong **Seconded:** Karishma
Motion carried

Abstain: Kim, Oliver and Nic

7. \$3,000 SUPRA Welcome Drinks

The Welcome drinks will be held on March 1, 2019 i.e Friday. This semester, SUPRA is targeting an audience of 250-300 people at the courtyard. SUPRA is

planning to organise live music with the help of Sydney University Pop Society. We are also planning to have a table tennis table and a popcorn machine at the venue.

[190129-6]:

Moved: Azhar

Seconded: KARISHMA

Motion carried.

8. \$2,000 SUPRA Rooftop Drinks

SUPRA is organising another event on March 8, 2019 to be held at St. Paul's College Rooftop. It is going to be a formal event for the postgraduate community attracting 200 people.

W.L. says that it is part of the Peer connect where we will try to build different contacts in university places. These still don't have student network and help us to build a network in these places. This is a new place, where we can get involved in early times. hold event, attract students to supra, and provide services.

[190129-7]: Council to approve \$2,000 for SUPRA Rooftop Drinks

Moved: Weihong

Seconded: Azhar

Motion carried.

9. \$3,800 SUPRA O-Week Stall

SUPRA requires a 6x3 stall for the O-Week. The original rent from USU for the stall is \$12,000 for 3 days. The discounted rate is \$3,800.

[190129-8]: Council to to approve \$3,800 for O-Week stalls

Moved: Weihong

Seconded: Azhar

Motion carried.

10. \$13,000 SUPRA O-Week Merchandise

SUPRA requires \$10,000 for o-week bags, gifts, pens, banners, table cover for the O-Week table and instagram photo booth to be used in SUPRA events. Additionally, the council requires \$3,000 for 2019 calendars.

[190129-9]: Council to approve \$13,000 for O-Week merchandise

Moved: Weihong

Seconded: Azhar

Motion carried.

11. PDR Form

The Performance Development Review form has been developed for the council to approve. Attached with the council pack is the draft. The final approved version will be used to measure performance of the SUPRA Staff.

[190129-10]: Council to approve and use the PDR form
Moved: Weihong **Seconded:** Nic
Motion carried.

12. Other Business

Meeting closes at 8:00pm.