1. **Acknowledgement of Country and Welcome**

The meeting opened at 6:15pm with an acknowledgement of country.

2. **Governance**

2.1. **Apologies**

Joseph Callingham
Michael Butler
Zachary Thompson
Guien Miao
Phillip Roberts
Joanne Gad
Armen Aghazarian

2.2. **Proxies**

Joseph Callingham to Alex Dore (second preference Zachary Thompson, third preference Paul Stewart)
Guien Miao to Forough Ghanizadeh (second preference Kaitlin Tagg, third preference Paul Stewart)
Phillip Roberts to Brigitte McFadden (second preference Kieran Latty, third preference Timothy Scriven)
Joanne Gad to Gareth Charles (second preference Kaitlin Tagg, third preference Kieran Latty)
Armen Aghazarian to Kieran Latty (second preference Kane Hardy, third preference Tom Greenwell)
Forough Ghanizadeh to Tom Greenwell (second preference Kylee Hartman-Warren)
Doug to Gareth Charles (second preference Vanessa Wells)
2.3. **Starring of Items**

The Council is invited to identify any items not currently scheduled for discussion.

**Motion [MAY11-01]**: That council accepts all unstarred minutes.

Moved: Douglas King  
Seconded: Kieran Latty  
Carried (consensus).

**Motion [MAY11-02]**: That SUPRA Council accepts all other un-starred items.

Moved: Douglas King  
Seconded: Kieran Latty  
Carried (consensus).

3. **Minutes and Reports of Meetings**

3.1. **Minutes of the previous month’s meetings**

3.1.1. **Council Meeting, 27th April 2015**

3.1.2. **Council Meeting, 16th April 2015**

3.1.3. **Management Committee Meeting, 30th April 2015**

3.1.4. **Policy Committee Meeting, 10th April 2015**

3.1.5. **Policy Committee Meeting, 8th May 2015**

The president summarised that which is outlined in the minutes.

**Motion [MAY11-03]**: That council approves minutes of policy committee meetings on 10th April and 8th May 2015.

Moved: Douglas King  
Seconded: Paul Stewart  
Carried (consensus).

4. **Officer Reports**

4.1. **President**

Timothy Scriven  
Kylee Hartman-Warren

The president apologised for the mistake in the report. She decided not to do policy business because she was deciding what to do about the past president’s resignation. Official policy discussion did not take place.

**Motion [MAY11-04]**: That council approves the report of the president.

Moved: Douglas King  
Seconded: Kieran Latty  
Carried.

Abstentions: Kylee Hartman-Warren

4.2. **Co-Vice-President**

Kylee Hartman-Warren & Tom Greenwell (appointed)
4.3. **Education Officer**
Brigitte McFadden

4.4. **Treasurer**
Douglas King

4.5. **Secretary**
*Kane Hardy (appointed)*

4.6. **Director of Student Publications**
Joanne Gad
The report of the director of student publications was received at 6:00pm and was shown to the council.

**Motion [MAY11-05]:** That council approved the report of the director of student publications.

**Moved:** Douglas King  **Seconded:** Kaitlin Tagg

4.7. **Equity Officers**

4.7.1. **Aboriginal and Torres Strait Islander Officer**
Michael Butler

4.7.2. **Disabilities Officer**

*Position currently vacant*

4.7.3. **International Officer**
Nayeem Faisal Shaikh

4.7.4. **Queer Officer**

*Position currently vacant*

4.7.5. **Women’s Officer**
Ensiyeh Ghanizadeh Kazerouni

4.7.6. **Rural and Regional Officer**

*Position currently vacant*

4.8. **Business Arising from Reports**

*None.*

5. **Workplace Health and Safety**

Workplace health and safety is especially important now because of move. The president would like to thank the staff for all of their effort with the move and notes that people must not lift items too heavy in the move.

Treasurer notes that any furniture moved should be moved in accordance with guidelines. So far the move has run smoothly. SUPRA is still waiting for various items to arrive for regular business (filing cabinets).
6. Elections to Office-Bearing Positions

- Vice-President
- Secretary

The president asked if it was necessary to hold elections for secretary and vice-president as SUPRA already has an acting secretary and an acting vice-president. The treasurer said that it is best to formally elect acting secretary and vice-president. There was general agreement that council should hold a formal election.

Motion [MAY11-06]: That council calls for nominations for secretary and vice-president and if there are none, to formalise acting secretary and vice-president to secretary and vice-president, respectively.

Moved: Douglas King  Seconded: Kieran Latty
Withdrawn before voting could take place.

Motion [MAY11-07]: That council appoints Douglas King as the returning officer (RO) for the election.

Moved: Douglas King  Seconded: Kieran Latty
Carried (consensus).

The RO calls for nominations for vice-president. Tom Greenwell nominates. Vote proceeds by show of hands. Carried.

Abstentions: Thomas Greenwell
Thomas Greenwell becomes vice-president.

The RO calls for nominations for secretary. Kane Hardy nominates. Vote proceeds by show of hands. Carried.

Abstentions: Kane Hardy
Kane Hardy becomes secretary.

7. Verbal Report from a Member of Staff

Motion [MAY11-08]: That council directs the president to secure from a member of staff that a documentary report be circulated to council.

Moved: Douglas King  Seconded: Kaitlin Tagg
Carried (consensus).

8. Constitutional Reforms to Recommend to the AGM

Attached documentation:
- Constitution
- Policy Committee Recommendations

Policy Committee, 10th April 2015:

The vice-president summarised that which is mentioned in the policy committee meeting minutes of 8th May 2015. The vice-president suggested that a document be compiled about how to survey students. He would also like to hold meetings with postgraduate population, but noted that it is difficult at this time. This is probably best for the next council.

One councillor suggested that SUPRA adopts a faculty/department representative structure. SUPRA may appoint faculty/department representatives in future. Another suggestion was to assign councillors to faculties at induction.

The vice-president brought forward the idea of a “Best Practices Guide” – a document for aims that is not constitutionally binding.

One councillor noted that there used to be a male and female councillor from every faculty, but this has since been abolished. He also suggested that perhaps SUPRA could elect X councillors from faculties to represent them and Y councillors from a list for proportional representation.
A councillor said she feels like a representative for her faculty and another said it would be good to formalise these sentiments.

One councillor suggested that SUPRA extends affirmative action to faculty representation. Another councillor noted that there is a system in the Arts Faculty and other faculties where they call for nominations for liaisons with faculty board they gather information from students and give it back to faculty. SUPRA could utilise this. The president noted that this would be a disadvantage to research students.

The vice-president said that the RO was hesitant to increase affirmative action since it is already very restrictive as it is. He suggested that SUPRA simply use existing faculty representatives and give them a vote on relevant issues.

The president said that she and the vice president will take this into consideration when working on the Best Practices Guide.

**Motion [MAY11-09]:** That council directs policy committee to compile the Best Practices Guide.

_Moved:_ Douglas King  _Seconded:_ Thomas Greenwell

The vice-president summarised policy committee suggestions and noted that 14) of 05.04 is also relevant when discussing number 15).

The president said that amendments need to be in a week before the Annual General Meeting (AGM) and the must not be taken from the floor. It’s difficult to engage the community, but SUPRA can try to make it clear in the announcement. The president recommends that SUPRA holds a policy committee meeting before the seven-day deadline.

**Motion [MAY11-10]:** That council recommends that item 04.02: 2.b) reads, “Constitutional Amendments that have been submitted at least seven (7) clear days and circulated at least five (5) clear days before the Annual General Meeting.”

_Moved:_ Paul Stewart  _Seconded:_ Kaitlin Tagg  

_Carried (consensus)._ 

**Motion [MAY11-11]:** That council recommends that item 03.03: 2) reads, “In the event that a Member completes the prescribed requirements for a degree, diploma, or certificate they shall be deemed to be a Member of the Association until the conclusion of the Annual General Meeting following their graduation, and shall be eligible to vote at any General Meeting of the Association.”

_Moved:_ Gareth Charles  _Seconded:_ Kieran Latty  

_Carried (consensus)._ 

**Motion [MAY11-12]:** That council recommends that item 04.05: 6) reads, “Any motion to remove any or all Councillors from their position on Council at a General Meeting shall be valid if, and only, if:”

_Moved:_ Kane Hardy  _Seconded:_ Paul Stewart  

_Carried (consensus)._ 

**Motion [MAY11-13]:** That items 05.04: 14) and 15) are to be taken back to policy committee for proper wording.

_Moved:_ Tom Greenwell  _Seconded:_ Kaitlin Tagg  

_Carried (consensus)._ 

**Motion [MAY11-14]:** That item 05.08: 3) includes that casual vacancies must be advertised at least seven (7) clear days before the council at which the election would take place.

_Moved:_ Kaitlin Tagg  _Seconded:_ Paul Stewart  

_Carried (consensus)._ 

Regarding item 05.07: 3), a councillor said that SUPRA must formalise which committee each councillor sits on and have it worded such that no one could say that they weren’t assigned a committee.

Another councillor suggested that each councillor signs a paper saying they are aware that they are assigned to committees. It should be added to the secretary’s duties that a warning should be given. He also recommended that council adds to the constitution that a warning will be given before a councillor can be removed. The secretary should add to thir monthly report that warnings were given to councillors who haven’t shown up to two meetings. Warnings should go out with notice of meeting of council.
Motion [MAY11-15]: That item 05.07: 3) motion goes back to policy committee for further discussion.
Moved: Tom Greenwell  Seconded: Paul Stewart
Carried (consensus).

9. Nepal Earthquake Efforts
This was brought up at Management Committee on 30th April 2015 – the president summarised that which was discussed.
One councillor suggested that SUPRA hosts a fundraising event e.g. BBQ, outreach. The president suggested that the BBQ could be integrated into the next wine and cheese event. She also noted that council should find an organisation that is reliable for donations. Another councillor said that it is better to fundraise than to donate directly from SUPRA because this is not directly a student issue. Another councillor suggested a clothing donation.

Motion [MAY11-16]: That further discussion about donations to the aid with the Nepal Earthquake is deferred to the next management committee meeting.
Moved: Kylee Hartman-Warren  Seconded: Gareth Charles
Carried (consensus).

10. International Student Travel Concessions
The president gave an update on activity around this issue. The Vice-Chancellor didn’t show up to the meeting.

11. Other Business
The current president would like to compliment past president on their efforts and thank everyone who participated in the move.
One councillor flagged that SUPRA should develop policy for grievances on council and policy regarding collegial conduct. The secretary noted that other organisations have grievance committees and perhaps SUPRA could try to emulate them.
One councillor suggested that council puts aside money for council development outing (drinks, etc.).
Meeting closed at 8:01pm.